

Shipping “Picturing Faith”

Please Read Carefully

Pack the exhibition so that it looks exactly like it did when you received it. DO NOT allow the captions, panels, or photographs to touch each other, even as you take down the show. Put packing envelopes and place in proper slots in the crates.

- 1) Call the international shipper “DHL-DANZAS” two weeks before you want the exhibition to be shipped. Call this number (206) 988-4243 and ask for Melanie Colton. She works from 9 to 5 and is in Bellview, Washington. Ask to schedule a pick-up. If she isn’t there anymore, call me.
- 2) The longer time you give Danzas to ship, the cheaper the cost. The cheapest is “road master,”(RMS) which will take five business days. The more expensive “freight miser” (FMS) that takes three. If you are in an out-of-the-way place it might take an extra day.
- 3) Make sure you tell them you are shipping an Educational Exhibition. NOT a photographic exhibition. Danzas does not ship art so this is important. Likewise on the shipping form where it says description of pieces and contents, write: picture frames with glass and display panels.
- 4) You will ship four crates: The four crates weigh a total of 522 pounds. Three of the crates are 27” X 25” X 26” and the fourth is 47” X 14” X 40” They do not need a “lift gate.”
- 5) Please insure the exhibition for at least \$5000.
- 6) In the special instructions put: FRAGILE, GLASS
- 7) Make sure you get the exhibitions to the next venue by the appropriate date.
- 8) The person who ships the exhibition pays for the shipping not the person who receives it.
- 9) If you have problems or want to use a different shipper, please call me (801) 581-4748 well in advance of when the exhibition is due to the next venue.
- 10) Note: Make sure you have a clear understanding with whoever is physically overseeing the pick-up of the crates about WHEN the truck will arrive to pickup or drop off. If a pick-up time is missed it can be difficult to re-schedule.